Global Wood Academy – General Terms and Conditions

Payment

Five-module course

Advance payment of the Global Wood Academy five-module course is 1 000 €. Advance payment is payable within two weeks of registration. This payment is not refundable.

Final invoice is sent in the beginning of December and it is payable by 31th of December. Any cancellations must be made by the start of the third module. Only the difference between the course fee and the online course fee will be refunded. The course fee includes VAT valid at any given time. [1)]

The price includes an entrance to the online modules and their content and zoom meetings in the beginning of every module. The price also includes the following during module 5 / Finland:

- Accommodation
- Breakfast
- Lunch / excl. free days
- Dinner / excl. free days
- Course shirt
- Lectures
- Excursions and visits
- Transportation on excursion days
- Transportation to the airport as a part of the last day's program

- Beverages are not included in meals

Four-module online course

Invoice of a four-module online course is paid at once and it is payable within two weeks of registration. The student will be entered to the course after the payment has arrived.

The price includes an entrance to the online modules and their content. The student has a right to enter the Moodle platform for one month after finishing the module.

Modules and studies

Students commit to the self-pace learning so that each module and the test must be executed by 23:59 of the day before the next module starts. To be able to proceed to the next module, a test result of at least 50 % is stipulated.

The 5th module is a professional study course that deepens the previously studied in practice. Students are a part of a group and the planned program. All the students are expected to participate the program during the module.

The times given in the program are **exact times which must be followed**. Therefore, for instance departure times for excursions must be adhered to without any delays.

Meals included into the course fee are valid at given times. Student can't choose the time when to eat.

Materials given during the module 5 are for personal use only. The materials are available for the participant in the given address until the end of the calendar year.

Students are allowed to postpone module 5 attendance for a year once due to a medical reasons or similar. Additional costs may occur.

1) VAT

The general VAT rule to be applied on services sold to businesses is not the same as the general rule applied on services sold to consumers. A general rule is applied whenever there is no special rule governing the service in question. According to the general rule, services sold to a business are subject to VAT in the country where the buyer is established (§ 65 of the VAT Act), and services sold to a consumer are subject to VAT in the country where the seller is established (§ 66 of the VAT Act). The general rule is applicable to most services.

When a service is sold to a business, rules concerning the place of supply of services, differing from the general rule, are applied in the following cases:

- Services connected to immovable property including real-estate intermediation
- Passenger transport services
- Hiring out means of transport for a short term
- Right of entry into educational, scientific, cultural, entertainment events, etc. and services directly associated with such entry
- Restaurant and catering services
- Travel agency services

The course fee is entry fee into educational event and it also includes passenger transport services and restaurant and catering services.

VAT must be paid due to the country of performance of those services.