Registrar's Notification to Data Subject

The EU General Data Protection Regulation (2016/679) Articles 13 and 14

Registry Description

Dated June 6, 2021

1. Registrar
   Autiomaa Oy
   Penninkatu 10
   15240 Lahti
   Finland
   Business ID: 2315608-3

2. Contact Person for Registry-related Issues
   Johanna Autio
   Autiomaa Oy
   Penninkatu 10
   15240 Lahti
   Finland
   johanna.autio@autiomaa.fi
   Tel. +358 (0) 50 544 2857

3. Name of Register
   Autiomaa Customer and Stakeholder Information

4. Purpose for Register
   Autiomaa Customer and Stakeholder Information is used for:
   - Sending bulletins and newsletters
   - Communications concerning company's events and products
   - Recording the invoicing and payments of customer / membership fees
   - Invoicing and recording payments for events and other chargeable products offered by the company.

5. Basis for Gathering and Processing Personal Data
   Personal information is gathered and processed with express consent from customers and stakeholders. Information is submitted when registering as a customer, when subscribing to bulletins and newsletters, and by attending events.

6. Information Content of Register
   Customers: name of organisation, first and last names, e-mail address, telephone number, postal address
   Stakeholders: first and last names, organisation, e-mail address
   All: classification entry (member, subscriber to bulletins and newsletter, representative of stakeholder), entry signifying ban on digital communication.

7. Maintenance Systems of Register:
   Database

8. Duration of Information Storage
   Personal data is stored until receipt of a request by the Data Subject for the removal of their information or when Autiomaa Oy detects that the information is outdated.

9. Regular Information Sources
   Information is collected from individuals directly and through regular maintenance of the register conducted by the Registrar.

10. Regular Handing Over and Transfer of Data to Non-EU Countries or Outside the EEA (European Economic Area).
    Information will not be regularly handed over to non-EU or third parties outside the EEA.

11. How do we use cookies?
    We use so-called cookies on our website. A cookie is a small text file, given an ID tag that is stored on your computer's browser directory or on your smart phone, whenever you visit a website. Cookies are generally used to ensure that websites function efficiently. They also transmit data to the owner of the website. Applying this feedback enables us to continuously improve the content of our website. Cookies do not damage the users' computers or files. We use cookies to provide our customers with personalised information and services.

    If a guest visiting our website does not want to provide the aforementioned information through cookies, most browsers allow the cookies function to be disabled. Generally cookies can be disabled in the browser settings. It is worth noting that cookies may be necessary to ensure that the website functions as designed in the offering of our services.

12. Register Protection
    All Data is strictly confidential and users of the Register are expressly bound to non-disclosure of the information processed. Access to the registry requires user identification and a password.

13. Rights of Data Subject
    The data subject has the right to check the personal data registered by us. A written request for the inquiry on the saved data is to be sent to the person responsible for the register.

    The Data Subject has the right to request removal or rectification of erroneous or outdated data, or the transfer of data from one system to another. The Data Subject also has the right to restrict processing of their data according to Articles 18 and 21 of the The EU General Data Protection Regulation.

    The Data Subject is entitled to cancel their consent for processing personal data or to appeal to the Data Protection Supervisor when effective Data Protection Legislation is breached.

    The Data Subject also has the right to prohibit use of their personal information for direct marketing purposes.